

Kniveton Parish Council

Minutes of the Parish Council Meeting, held remotely by Cisco WebEx on Tuesday 10 November at 7.02pm

Present: Chairman: H. Nelson
Councillors: R Savidge, G Bates*, R Barnett and J Bradbury

Also, in Attendance: Kath Gruber (Parish Clerk)
2 members of the public

NON-CONFIDENTIAL INFORMATION

FC/1120/01 Apologies for Absence

None

FC/1120/02 Variation of Order of Business

None

FC/1120/03 Declaration of Members Interest

The following interests were declared:

- Parish Field - Councillor Bradbury
- Rights of Way – Councillor Barnett

FC/1120/04 Public Speaking

Nancy Bradbury

Informed the Council that she had cleared the debris from the emptied bins on the playing field.

Keith Simmonds

Gave information on his reasons for applying to be a parish councillor and the skills he would bring.

FC/1120/05 Exclusion of the Public

None

FC/1120/06 Minutes of the Parish Council Meetings

Resolved: that the minutes of the Parish Council meeting held on 8 September 2020 were confirmed as a correct record under the provisions for approval and will be signed by the Chair

FC/1120/07 Parish Councillor Co-option

Candidates were proposed and seconded. The Council discussed both applications and following a vote (where 3 Councillors selected KS and 1 Councillor selected MW0 it was **Resolved:** to elect Keith Simmonds as Parish Councillor. The Chair asked the Clerk to check the current constitution (6 Councillors) was still fit for purpose.

*Cllr Bates joined the meeting at 7.28pm

FC/1120/08 Website

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The Council discussed the applications to supply new website. The offer of IT advice and guidance from Jason Gruber was noted and the Council thanked him for this. It was **Resolved:** to set up a working group (Cllrs Savidge; Simmonds; Parish Clerk and Jason Gruber) to assess the applications and make a recommendation at an Extraordinary Meeting of the Council.

FC/1120/09 Village Environment

1 Village Pump

The Council noted that the pump was fully refurbished and thanked Councillor Savidge for his work in getting it working.

2 Snow Warden

The Council noted that the snow warden had agreed to continue in the role for 2020/2021 and expressed thanks to him for this. Councillor Bradley advised that he would be unable to fill the school and Hallstead bins and it was **Resolved:** to ask the snow warden to either fill these or let the Clerk know when grit was needed so she could arrange.

3 Grit Bins

The Clerk advised that a map showing locations had been requested by DCC and it was **Resolved:** that Councillor Savidge provide the location map. Councillor Bradbury advised he had approximately 7 or 8 bags of grit and requested that the Council seek new storage arrangements. It was **Resolved:** to contact Peak Waste regarding storage and the snow warden regarding distributing current stock of grit.

4 Telephone Kiosk

The Council noted that the book exchange was up and running and thanked Councillor Savidge for his work on this. It was **Resolved:** that continued donations of books were welcome.

5 Speed Watch

The Council noted that the scheme was currently on hold and that training for a volunteer was being arranged. Councillors Nelson and Barnett updated the Council on recent practice session they attended, advising the equipment was easy to use and reaffirmed the need for more volunteers. It was **Resolved:**

- To continue to seek resident volunteers
- To accept Councillor Simmons' offer of being a speed watch volunteer and to arrange the necessary training.

FC/1120/10 Playing Field

- 1) The Council noted that the current contract expired on 31/12/2020 and that Councillor Bradbury had signed the cessation notice.
- 2) The new contract has been signed by Head Teacher and Chair of Parish Council and the Council noted it would be sent to Fox Landscaping for signing
- 3) The Council **Resolved:** to approve the draft JPFC Terms of Reference subject to Head Teacher's comments.

FC/1120/11 Derbyshire Association of Local Councils

The Council noted the contents of the September 2020 circular

FC/1120/12 Consultations

The Council noted the response of DCC on the planning consultation

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FC/1120/13 Report of the Clerk

- **Action Plan**

The Council noted the updated report, progress and matters arising from the last meeting.

- **General Correspondence**

The Council noted the general correspondence.

FC/1120/14 Highways and Footpaths

- The Council noted that a claim could be made for the Warden's work on clearing the footpaths.
- It was **Resolved:** that Councillor Nelson would contact DCC again regarding contacting landowners with stiles in need of repair.
- No highways issues raised

FC/1120/15 Finance

a) Payment of invoices

The Council considered the monthly payments as attached at Schedule 1 and **Resolved:** to approve the payments.

b) Corporate multi-pay card

The Clerk advised the Council the response from Unity is still awaited.

c) Annual Update

The Clerk advised that whilst the accounts had been re-submitted to internal auditor there has been no response. It was **Resolved:** to contact an alternative internal auditor, Brian Wood.

FC/1120/16 Climate Change

- a) Tiny Forest – the Clerk updated the Council on discussions with Earth Watch regarding this initiative and it was **Resolved:** not to proceed with the initiative on the basis it is more suited to an urban locality and because it is cost prohibitive at £25k plus the costs of land acquisition.
- b) Ashbourne Town Council Environment Committee – Cllr Barnett updated the Council on the meeting she attended on 30 October. It was **Resolved:** to keep this as a standard agenda item to develop a Climate Action Strategy once Ashbourne Town Council finalise theirs.

FC/1120/17 Planning Applications

None

FC/1120/18 Items for information only

Reports from outside bodies

None

Other items for information only

- Councillor Bradbury advised that a bench in the playing field was broken and that he would remove it this week as it was a H&S hazard.

Items for inclusion on next agenda

- Climate Change – standing agenda item
- Annual Audit
- Replacing broken bench

Signed _____ Dated 12 January 2021

FC/1120/19 Date and Time of Next meeting

Resolved: that the next meeting of the Parish Council will take place on Tuesday 12 January 2021 at 7pm

CONFIDENTIAL INFORMATION

None

The meeting closed at 20.32pm

Schedule 1

Description	Payee	Net	Vat	Gross
Tel Signs	K Gruber	£67.50	£13.50	£81.00
Supplies	Lester Lowe	£56.65	£10.61	£67.26
Supplies	Lester Lowe	£3.00	£0.60	£3.60
Postage	K Gruber	£4.45		£4.45
Stationery	K Gruber	£5.85		£5.85
Cisco Webex	K Gruber	£10.00	£2.50	£12.50
PAYE	HMRC	£86.36		£86.36
PAYE	HMRC	£65.40		£65.40
Wages/Expenses	K Gruber	£479.32		£479.32
Wages/Expenses	S Ford	£412.50		£412.50
Accounts Software Licence	Scribe	£129.00	25.8	£154.80
		£1,320.03	£27.21	£1,373.04

Signed _____ Dated 12 January 2021