

Kniveton Parish Council

Action Plan 1 April 2021 to 31 March 2022

Parish Council

Business Area	Minute Ref	Action	Owner	Date complete or Update
Highways		Pinch point Peak Waste entrance and B5035 DCC want more information (factual) before they will consider the request	Cllr Bates	
Speed Watch	FC/0921/06(b)	to arrange a date for a speed watch exercise	Clerk	Rescheduled 30/1/2022
Bus Shelter	FC/0121/13	Contact resident re: reimbursement	Cllr Bates	
Climate Change	FC/0121/16	Attend village hall meeting.	Cllr Barnett	Ongoing
		Work with ATC action plan	Cllr Barnett	Ongoing
	FC/0122/11	to highlight tree planting fund to person she thinks might be interested	Councillor Bates	
Defib		Complete registration form	Clerk	Done & submitted to community heartbeat
Queen's Platinum Jubilee 2 June 2022	FC/0122/06 FC/0322/06 (2)	Seek ideas from the community	Clerk	Fb post 11/4
		Discuss with Church	Cllr Savidge	
Finance	FC/0122/10	to request local companies (Peak Waste, Lester Lowe and PMW Property) if they would consider sponsoring the floral displays.	Clerk	Letters sent 11/4/2022
Sewage Outfall	FC/1121/07c	write formally to Severn Trent setting out concerns provided by resident	Clerk	Email sent 4/3/22
		invite Severn Trent to future meeting of the Parish Council.		Invitation sent 4/3/22
Footpath Warden	FC/0122/09	Provide reporting form/links	Clerk	
Councillor Bio	FC/0322/10	To provide picture/bio for website	Councillors	

Policies	FC/0322/14	establish which policies had to be reviewed annually and which could be approved for 3 years, providing no legislative changes.	Clerk	Done for approval May 2022
Next Meeting Agenda Items	FC/0322/15	<ul style="list-style-type: none"> • Warden role • Vehicle e-charging 		

JPFC Action Log

Business Area	Minute Ref	Action	Owner	Date complete or Update
Tree Survey	JPFC/0321/06	Arrange tree inspection before EOY	HT	Last survey was 2018 (reported at Mar 2018 JPFC) so not due until early 2023
Bins on Playing Field		remove unused bins	Chair	Cllr Savidge agreed to do this (email 19/3)
Football Nets	JPFC/0921/06b	to purchase new nets (16ft by 7ft) and sell the larger ones.	Cllr Savidge	Selling old and purchasing new
Trees	JPFC/0322/06	to establish price for removal of Ash tree and reduction in height of the Silver Birch	Clerk	Requested JP Hand to do both 11/4/22
Playground Inspection	JPFC/0921/06f	set up a regular timetable of playground inspections including annual professional inspection and monthly local inspections.	Clerk	Annual inspection - Jan 2023 Set up programme of regular inspections
Playground Repairs	JPFC/0122/07d	To query why the loose baseball bolts had not been picked up	Clerk	Done

	JPFC/0122/07d	To arrange repair of these bolts	Cllr Savidge	Done
	JPFC/0322/05d	Obtain a quote for marking up football pitch	Clerk	£95 works requested 11/4/22
	JPFC/0322/05d	Contact 2 other GM companies for quotes to address the uneven ground areas &	Clerk	
	JPFC/0122/07d	To ask inspector for opinion on equipment lifespan and develop action plan for repairs and/or replacements based on risk	Clerk	Requested 11/4/22 for next inspection in Jan 2023 which has been noted on their database
	JPFC/0122/07d	To clarify inspector's observation that multi-play unit did not meet manufacturer's specification	Clerk	
	JPFC/0322/06 c	obtain cost of another bin from DDDC to be placed elsewhere	Clerk	
	JPFC/0322/06 c	seek advice from warden contractor could do any of the jobs recommended by the inspector	Clerk	Contacted Stuart 11/4/2022
Finance	JPFC/0122/07	VAT reclaim from Playing Field expenditure to be re-invested in	Clerk	VAT reclaim submitted 8/4/22

		JPFC maintenance account to set up separate JPFC cost centre in Scribe.	Clerk	AT START OF 2022/23 FINANCIAL YEAR
JPFC/0322/06	Renting out Football Pitch	Agenda Item Sept 2022	Clerk	