

## Kniveton Parish Council

### Minutes of the Annual Meeting of the Parish Council, held remotely on Tuesday 4 May at 5pm

Present: Chairman: H Nelson  
Councillors: G. Bates, R. Barnett, R. Savidge and K. Simmonds  
Apologies: Councillors: J Bradbury  
Also, in Attendance: Kath Gruber (Parish Clerk)  
1 member of the public

#### **AM/0521/01 Apologies for Absence**

Apologies were received and accepted from Councillor Bradbury.

#### **AM/0521/02 Election of the Chairman of the Parish Council 2021/2022**

**Resolved:** That Cllr Savidge be elected Chairman of the Parish Council for 2021/2022  
Cllr Savidge made his Declaration of Acceptance of Office and took over as presiding Chair.

#### **AM/0521/03 Election of the Vice Chairman of the Parish Council 2021/2022**

**Resolved:** That Cllr Barnett be elected Vice Chairman of the Parish Council for 2021/2022

#### **AM/0521/04 Minutes of the Annual Meeting of the Parish Council 2020**

**Resolved:** that the minutes of the Parish Council meeting held on 12 May 2020 were confirmed as a correct record under the provisions for approval and will be signed by the Chair

#### **AM/0521/05 Declaration of Members Interest**

Declaration forms were issued, and Councillors are to return completed forms to the Clerk within 28 days.

#### **AM/0521/06 Certificate of Exemption**

The Council certified that the conditions were met for being exempt from external audit and it was **Resolved:** to submit the declaration by the deadline of 31 July 2021.

Councillor Bates joined the meeting at 5.15pm

#### **AM/0521/07 Council's Systems of Internal Control**

The Council noted the Systems of Internal Control report prepared by the Clerk and the report of the Internal Auditor prepared on 28 April 2021.

#### **AM/0521/08 Annual Governance statement on the Annual Return**

The Council considered the annual governance statement on the 2020/2021 annual return, concluding that all matters had been met and **Resolved:** the Clerk and the Chair to sign the form.

#### **AM/0521/09 Annual Accounting Statement on the Annual Return**

The Council reviewed the accounting statement and **Resolved:** to indicate on the form that all statements had been met and Clerk and Chair to sign.

The Council expressed their thanks to Howard Nelson for his conscientious support as a Parish Councillor for 4 & 1/2 years and his hard work and commitment as Parish Council Chair.

The Annual Meeting closed at 5.18pm.

Signed \_\_\_\_\_ Dated 10 May 2022