

## Kniveton Parish Council

### Minutes of the Meeting of the Kniveton Parish Council held in the Village Hall on Tuesday 8 March 2022 at 7.48pm

Present: Councillors: R. Barnett, J. Bradbury, R Savidge (Chair), and K. Simmonds.  
Apologies: Councillors: G. Bates and M. Wrigley.

Also, in Attendance:

One member of the public  
Councillor Dermot Murphy (DCC/DDDC)  
Kath Gruber (Parish Clerk) attended remotely

#### NON-CONFIDENTIAL INFORMATION

##### FC/0322/01 Mask Wearing Protocol

**Resolved:** that mask wearing would be personal choice.

##### FC/0322/02 Apologies for Absence

Apologies were received and accepted from Councillor Bates and Wrigley

##### FC/0322/02 Variation of Order of Business

None

##### FC/0322/03 Declaration of Members Interest

None

##### FC/0322/04 Public Speaking

Councillor Dermot Murphy

Advised:

- A by-election was to be held to elect a DDDC councillor
- Cabinet due to decide on interactive speed traffic signs on 23 March
- He has complained on behalf of residents about the inconsistency in waste collection services
- He continues to establish contact details for Severn Trent

##### FC/0322/05 Minutes of the Parish Council Meetings

**Resolved:** that the Minutes of the Parish Council meeting held on 18 January were confirmed as a correct record, subject to spelling correction, under the provisions for approval and signed by the Chairman.

##### FC/0322/06 Village Environment

a) Traffic

1) Speed Watch

Councillor Simmonds gave an update on the recent speed watch and observed that few caught speeding as the motorists saw the signs and slowed down. The Clerk reminded members of the rules of operating speed watch and the Council observed that this provided evidence that speeding was reduced if signage in place.

2) Queen's Platinum Jubilee

Councillor Savidge advised he would be discussing this with the Church

3) Village Floral Displays

The Council considered the quote of £748 for 2022/23 from Plantscape and

**Resolved:** to accept quote and option for 3-year fixed price contract.

##### FC/0322/07 Report of the Clerk

Signed \_\_\_\_\_ Dated 10 May 2022

- a) Action Plan - the Council noted the updated report, progress and matters arising from the last meeting.
- b) General Correspondence - the Council noted the general correspondence on Dropbox.

#### **FC/0322/08 Highways and Footpaths**

The Council noted that details of contract for warden would be considered at the next meeting.

#### **FC/0322/09 Finance**

- a) Monthly Payments - the Council considered the monthly payments attached at Schedule 1 and **Resolved:** to approve the payments.
- b) Bank Reconciliation - **Resolved:** to approve the bank reconciliation to 28 February.
- c) Budget Summary - the Council reviewed summary report for the period 1/4/20 to 28 February
- d) Internal auditor – the Council **Resolved:** to appoint Brin Wood as Internal Auditor for end of year accounts

#### **FC/0322/10 Councillor Details on Website**

The Council **Resolved:** that all Councillors send photo and short bio for publication on website.

#### **FC/0322/11 Climate Change**

Councillor Barnett updated the Council on promoting tree and wild flower planting.

#### **FC/0322/12 Derbyshire Association of Local Councils**

The Council noted contents of January and February 2022 circulars.

#### **FC/0322/13 Planning Applications**

None

#### **FC/0322/14 Council Policies**

The Council reviewed and approved:

- 2022/2023 S137 Policy
- Social Media Policy and
- Financial Regulations.

It was **Resolved:** that Clerk to establish which policies had to be reviewed annually and which could be approved for 3 years, providing no legislative changes.

#### **FC/0322/15 Items for information only**

Reports from outside bodies

None

Other items for information only

None

Items for inclusion on next agenda

- Warden role
- Vehicle e-charging

#### **FC/0322/16 Date and Time of Next meeting**

**Resolved:** that the Annual meeting of the Parish Council will take place in the Village Hall on Tuesday 10 May 2022 immediately following Annual Parish and Annual Council meetings which will start at 7pm.

Signed \_\_\_\_\_ Dated 10 May 2022

**CONFIDENTIAL INFORMATION**

None

**Schedule 1**

<b>Description</b>	<b>Payee</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
Paye	HMRC	232.67		232.67
Wages	Clerk	213.89		213.89
Mileage	Snow Warden	5.40		5.40
Grounds Maintenance	Fox Landscaping	106.66	21.33	127.99
Paye	HMRC	222.13		222.13
Expenses	Clerk	36.00		36.00
Bank Charge	Unity Bank	6.00		6.00
Postage	Clerk	3.97		3.97
S137 Grant	Kniveton Church	100.00		100.00
IT Hosting	Cloud Next	39.98	8.00	47.98
Paye	HMRC	103.80		103.80
<b>Totals</b>		<b>1,070.50</b>	<b>29.33</b>	<b>1,099.83</b>

**Signed** \_\_\_\_\_ **Dated** 10 May 2022