

Kniveton Parish Council

Minutes of the Meeting of the Parish Council, held at The Village Hall, Kniveton on Tuesday 14 May 2019 at 7.20pm

Present: Chairman: R. Barnett
Councillors: J. Bradbury, H. Nelson, G. Bates

Apologies: L. Rose

Also, in Attendance: 4 members of the public

NON-CONFIDENTIAL INFORMATION

FC/0519/01 Apologies for Absence

The Council noted and accepted apologies from Councillor Rose.

FC/0519/02 Variation of Order of Business

None

FC/0519/03 Declaration of Members Interest

The following interests were declared:

- Parish Field and Churchyard Mowing - Councillor Bradbury
- Rights of Way – Councillor Barnett

FC/0519/04 PUBLIC SPEAKING

Apologies were received from County Councillor Ratcliffe.

FC/0519/05 Exclusion of the Public

None

FC/0519/06 Minutes of the Parish Council Meeting

Resolved: that the minutes of the Parish Council meeting held on 12 March 2019, were confirmed as a correct record under the provisions for approval and signed by the Chairman

FC/0519/07 Highways

• Planters

The Clerk advised that the planters were scheduled for installation in a few weeks (10 June) and it was **Resolved:** to ascertain time so that a Councillor can be onsite to meet and ensure correct positioning.

• Other Highway Issues – Telephone Box

Councillor Nelson advised that the telephone box did not have a working telephone and suggested that the Council consider the BT Adopt a Phone box scheme and set up a book swap arrangement in it. The Council discussed whether having a working telephone box was necessary for emergencies and **Resolved:** to request usage data from BT

FC/0519/08 Footpaths

1. Councillor Bradbury raised an accessibility issue because of overhanging foliage at the corner of Main Street and Foxholes Lane and it was **Resolved:** that he would ask the resident to cut this back.

Signed _____ Dated 25 June 2019

2. The Clerk advised that Derbyshire Dales had refused the Council's request for a dog bin. The Council considered the suggestion of relocating other bins but discounted this as they are well used. It was **Resolved:** that residents be advised of the Yuk signs Councillor Nelson had distributed throughout the village and that they could contact him if they wanted a sign near them.

FC/0519/09 Systems of Internal Control and results of the Internal Audit held on 30 April 2018

The Council noted the Systems of Internal Control report prepared by the Clerk and the report of the Internal Auditor.

FC/0518/17 Annual Governance statement on the Annual Return

The Clerk read the annual governance statement on the 2018/2019 annual return, the Council considered that all matters had been met and **Resolved:** For the Clerk to indicate on the form that all statements had been met and directed that the Clerk and the Chairman sign the same.

FC/0519/10 Planning Applications

None.

FC/0519/11 Report of the Clerk

- **Action Plan**

The Council noted the updated report and progress and matters arising from the last meeting.

- **General Correspondence**

The Council gave thanks to Mike Vaughan and Peak Waste who had taken immediate actions to remove the metal fence panel from the school field.

FC/0519/13 Consultations

None

FC/0519/14 Derbyshire Association of Local Councils

Noted.

FC/0519/15 Finance

- **Payment of invoices**

The Council considered the monthly payments as attached at Schedule 1 and **Resolved:**

a) **Payments**

The Council **Resolved:** to approve the payments with cheques signed by account signatories.

b) **Year End Accounts 2018/19**

The Meeting considered the Year End accounts presented at Schedule 2 and **Resolved:** To approve the accounts and to direct the Chairman to sign the same as approved.

c) **Accounting Statement on the Annual Return**

The Council considered the Accounting Statement as approved by the RFO and **Resolved:** To approve the Accounting Statement on the Annual Return and direct that the Chairman sign the same as approved.

Signed _____ **Dated** 25 June 2019

d) **CCTV costs**

The Council discussed the options and **Resolved:** to purchase 2 CCTV cameras and install a sign advising that CCTV was in operation at the school playing field.

e) **S137 Request**

The Council considered and approved the S137 application for £300 from the Get Together Club and **Resolved:** to invite applications from other not-for-profit organisations providing services that benefit the Parish, or residents of the Parish

FC/0519/16 Council Meeting Dates

The Council considered the proposed dates and **Resolved:** to amend the 9 July 2019 to 25 June 2019 and accept all the other dates.

FC/0519/17 Governance

The Council noted the updated General Data Protection Regulations (GDPR) policies and privacy notices and **Resolved:** to adopt the following:

- Retention Policy
- Privacy Notice
- General Privacy Notice
- Email Contact Privacy Statement
- Information Security Policy
- Information Protection Policy

FC/0519/17 Date and Time of Next meeting

Resolved: that the next meeting of the Parish Council will take place on Tuesday 25 June 2019 at 7pm at the Village Hall, Kniveton

The Meeting closed at 20.03pm

Schedule 1

Description	Payee	Amount
	K Gruber	308.16
Arrears	HMRC	10.00
Cont to PF acct x 3 years	Leek United	600.00
Fencing materials	H Nelson	18.91
Get Together Club	L Howe	300.00
April PAYE	HMRC	38.40
May PAYE	HMRC	38.60

Signed _____ **Dated** 25 June 2019

April May Expenses	K Gruber	57.13
Internal Audit & Postage	J Jackson	38.70
Hall hire	Village Hall Committee	64.00
Postage	Rhoda Barnett	2.26

Schedule 2

EOY Accounts

as at 31st March 2019
2018/19

Santander Bank

Opening Balance (Santander)	£4,175.04
Receipts	£4,973.25
TOTALS	£9,148.29
Less payments	£4,918.11

Closing Balance £4,230.18

TOTAL ASSETS	£4,260.86
	£478.98
	£11,530.97
	£16,270.81

Signed _____ Dated 25 June 2019