

Kniveton Parish Council

Action Plan 1 April 2022 to 31 March 2023

13 September 2022

Parish Council

Business Area	Minute Ref	Action	Owner	Date complete or Update
Highways		Pinch point Peak Waste entrance and B5035 DCC want more information (factual) before they will consider the request	Cllr Bates	
Bus Shelter	FC/0121/13	Contact resident re: reimbursement	Cllr Bates	
Climate Change	FC/0121/16	Attend village hall meeting.	Cllr Barnett	Ongoing
		Work with ATC action plan	Cllr Barnett	Ongoing
	FC/0122/11	to highlight tree planting fund to person she thinks might be interested	Councillor Bates	
Sewage Outfall	FC/1121/07c	write formally to Severn Trent setting out concerns provided by resident invite Severn Trent to future meeting of the Parish Council.	Clerk	Email sent 4/3/22 Invitation sent 4/3/22
Footpath Warden	FC/0122/09	Provide reporting form/links	Clerk	Email requested
	FC/0722/08	Order arrow markers	Clerk	Done, DDDC to deliver to Cllr S, then FW to collect
Councillor Bio	FC/0322/10	To provide picture/bio for website	Councillors	Bios needed Cllr Bates; Bradbury;
SIDs	FC/0722/06	Review quotes and recommend best option	Cllr Savidge	Done. Battery/Solar Swarco

				On agenda 13/9/22
Speed Watch	FC/0522/06a FC/0722/08	Discuss future dates at TWG Do CHPC wish to purchase KPC share of equipment	TWG Clerk	Agreed no more events to be done No! It was paid for DCC
Jubilee	FC/0722/06d	renew the grill on the village well with a galvanised Queen's Jubilee crest	Cllr Savidge	In hand
Defib	FC/0722/06c	Check pads (recall notice)	Cllr Savidge	Done and update scheduled 22/9
Longrose Rd Verges	FC/0722/06f	Speak to resident re: helping with overgrown verges	Cllr Savidge	
Staff Matters	FC/0722/12	Increase hours from 3 to 4.5 pw Advertise Vacancy	Clerk	Done Interviews 12/9
Next Meeting Agenda Items		<ul style="list-style-type: none"> SIDs 		Done

JPFC Action Log

Business Area	Minute Ref	Action	Owner	Date complete or Update
Tree Survey	JPFC/0321/06	Arrange tree inspection before EOY	HT	Last survey was 2018 (reported at Mar 2018 JPFC) so not due until early 2023
Football Nets	JPFC/0921/06 b	to purchase new nets (16ft by 7ft) and sell the larger ones.	Cllr Savidge	New nets installed
Playground Inspection	JPFC/0921/06 f	set up a regular timetable of playground inspections including annual professional inspection and monthly local inspections.	Clerk	Annual inspection - Jan 2023 Set up programme of regular inspections – agree who at JPFC Sept

Playground Repairs	JPFC/0322/05d	Contact 2 other GM companies for quotes to address the uneven ground areas	Clerk	rslandscapes@hotmail.co.uk andrewhaynes@yahoo.com richardwaller@ymail.com 10/5 AH to give quote Agreed to limit work to Multi-play matting/ground in July 2022
	JPFC/0322/05d	To ask inspector for opinion on equipment lifespan and develop action plan for repairs and/or replacements based on risk	Clerk	Requested 11/4/22 for next inspection in Jan 2023 which has been noted on their database
	JPFC/0122/07d	To clarify inspector's observation that multi-play unit did not meet manufacturer's specification	Clerk	Done and slide run-off being reviewed
	FC/0522/06	warden to jobs identified by the inspector	Councillor Savidge	Jobs completed
Multi-Play Unit	FC/0722/06b	Quote from FL to lift matting & level ground Request funding split b/w school. KPC and Friends of Kniveton School Review fencing/slide run-out	Clerk KPC/JPFC Cllr Savidge	Done – to agenda 13/9 Agree at JPFC 13/9

Bins	FC/0522/06	to discuss whether school caretaker would take on task of emptying playing field bins	HT	On agenda JPFC 13/9/22
	FC/0522/06	empty existing bins until September 2022	Cllr Simmonds	In hand. Has put in bin liner bags with drainage holes will empty them weekly and refresh with new bags
Trees	FC/0522/06	Reduce height of Silver Birch and remove diseased Ash	Clerk	Completed by JP Hand June 2022
Finance	JPFC/0122/07	to set up separate JPFC cost centre in Scribe.	Clerk	Done
JPFC/0322/06	Renting out Football Pitch	Agenda Item Sept 2022	Clerk	On agenda Sept 2022