

Kniveton Parish Council

Minutes of the Annual General Meeting of the Parish Council, held at The Village Hall, Kniveton on Tuesday 14 May at 7.13pm

Present: Chairman: R. Barnett
Councillors: G. Bates, H. Nelson and J. Bradbury

Apologies: Councillors: L. Rose

Also, in Attendance: Kath Gruber (Parish Clerk)
4 members of the public

AGM/0519/01 Election of the Chairman of the Parish Council 2019/2020

Resolved: That Cllr Barnett be elected Chairman of the Parish Council for 2019/2020

Cllr Barnett made her Declaration of Acceptance of Office

AGM/0519/02 Election of the Vice Chairman of the Parish Council 2019/2020

Resolved: That Cllr Nelson be elected Vice Chairman of the Parish Council for 2019/2020

AGM/0519/03 Declaration of Members Interest

Declaration forms were issued, and Councillors are to return completed forms to the Clerk.

AGM/0519/04 Apologies for Absence

Apologies were received and accepted from Councillors Rose

AGM/0519/05 Standing Orders

Resolved: The Council reviewed and adopted the Standing Orders

AGM/0519/06 Financial Regulations

Resolved: The Council reviewed and adopted the Financial Regulations

AGM/0519/07 Delegation Arrangements

Resolved: The Council approved the following delegation arrangements which will be included in the Standing Orders and Financial Regulations:

To appoint the Clerk as the Council's Proper Officer and Responsible Financial Officer (RFO).

To delegate to the Chairman, and in his/ her absence the Vice Chairman, plus one other Councillor decisions of the Council and payments on behalf of the Council (up to a value of £1000) during the recess months provided that all such decisions and payments are reported to the next appropriate meeting of the Council

AGM/0519/08 Council's Code of Conduct

Resolved: The Council reviewed and adopted the Code of Conduct

AGM/0519/09 Equal Opportunities Policy

Resolved: The Council reviewed and adopted the Equal Opportunities Policy

Signed _____ Dated 25 June 2019

AGM/0519/10 Freedom of Information Policy

Resolved: The Council reviewed and adopted the Freedom of Information policy.

AGM/0519/11 S137 Policy

Resolved: The Council reviewed and adopted the S137 Policy

AGM/0519/12 Social Media and Electronic Communication Policy

Resolved: The Council reviewed and adopted the Social Media and Electronic Communication Policy

AGM/0519/13 Appointment of Representatives to outside bodies

None

The Annual Meeting closed at 7.19pm and was followed by a Full Council Meeting.

Signed _____ Dated 25 June 2019